



Rules and Regulations of Krissana International Dormitory

To enable an efficient management of the dormitory of Kasetsart University, Bangkaen Campus, and to promote the discipline on communal living under good traditions and cultures, the University defined the following housing rules and regulations of the dormitory:-

1. Eligibility of Residents and Practices

The dorm residency is allowed for the persons with the following eligibility:

1.1 The students who do not have a residence suitable for education and pay the dorm fee as pursuant to the regulations of the University

1.2 The persons in need of residence

1.3 The residents must comply with the following practices:

1.3.1 The residents must pay the dorm fee as defined by the University.

1.3.2 The waiver of the dorm fee must be approved by the Chancellor or the authorized Vice Chancellor.

1.3.3 The residents must take care of the assets of the dorm. Those causing damage to such an asset must compensate for the failure in the amount as defined by the University.

1.3.4 The residents must keep the assets and the equipment of the dorm clean and in good condition.

1.3.5 The residents must use the electricity and the water supply of the dorm economically, and must not go out with the electricity and the water supply turned on.

1.3.6 The residents should not keep valuable assets in the dorm. The University must not be responsible or liable for any loss of such an asset.

1.3.7 The residents must provide cooperation to maintain the harmony in and around the dorm.

1.4 The persons meeting the following condition have no eligibility to be considered to stay in the dorm.

1.4.1 The students who do not enroll for the current semester or are not assigned by their faculties to do an internship during the semester break

1.4.2 The students who are instructed or allowed by Kasetsart University to suspend from studying; and the period of suspension is still valid.

1.4.3 The students who are punished to nullify their right to stay in the dorm

1.4.4 The persons with a severe infectious disease

2. Change or Relocation and Moving-Out of the Room or the Dormitory

2.1 Entrance to the dorm

2.1.1 The students in need of the dorm must apply for the space at the office of the Dormitory by themselves on the day, at the time and place as defined.

2.1.2 The outsiders in need of the residence must contact the office of the Dormitory on the day, at the time and place as defined.

2.2 The University will arrange the rooms as appropriate.

2.3 The right of residency will be nullified for the students who are permitted to stay in the dorm, but fail to enter the residence within 7 days. The right of residency is non-transferable.

2.4 The students who are permitted to stay in the dorm and want to move out must submit the requests to the office of the Dormitory one month in advance before departure. Moving-out is allowed upon the University's consent.

3. Prohibition of the Dorm

3.1 Not allowed to steal other persons' items

3.2 Not allowed to cook in the dorm

3.3 Not allowed to have a quarrel in and around the dorm

3.4 Not allowed to bring a weapon or a bomb into the dorm or possess them in the dorm

3.5 Not allowed to consume illegal drugs, alcohol liquid and any other intoxicants, or possess them in the residence

3.6 Not to allow a non-resident or any person of the opposite gender to enter the dorm without the Dormitory or the authorized person's consent

3.7 Not allowed to smoke in and around the dorm

3.8 Not allowed to use the equipment which requires high electric power in the dorm without the University or the authorized person's consent.

3.9 Not allowed to bring dangerous and inflammable gas/fuel in and around the dorm

3.10 Not allowed to have sexual misbehavior in and around the dorm

3.11 Not allowed to play gambling and possess gambling items

3.12 Not allowed to conduct any act which causes a disturbance in and around the dorm

3.13 Not allowed to conduct any act which causes damage to the dorm building

3.14 Not allowed to uninstall, modify, relocate or adjust the equipment of the dorm; Not to use communal equipment for one's private use

3.15 Not allowed to damage the assets and the equipment in the dorm

3.16 Not allowed to keep any types of vehicles in the dorm, except for in the area provided

3.17 Not allowed to post a notice or an advertising leaflet in the dorm, except for in the area provided

3.18 Not allowed to raise a pet in and around the dorm

3.19 Not allowed to commit a violation against the law in and around the dorm

3.20 Not allowed to do an activity which is improper or in breach of the regulations in and around the dorm

3.21 Not allowed to possess a key or any other material which can be used for entering the other persons' room

3.22 Not allowed to leave an item in front of the room

3.23 Not allowed to post, drill or hammer anything on the wall

4. Practices of Dorm Residency

4.1 The residents must conduct themselves in a proper manner, maintain the disciplines and comply with the University's regulations of a student dormitory.

4.2 The residents must keep the dormitory and its surroundings clean.

4.3 Without the University's written consent, the students are not allowed to grow a plant, raise an animal or conduct any other acts for an academic purpose in the dorm.

4.4 The students must pay attention to the principles, regulations and notices in relation to them.

4.5 The students must meet their visitors within the period and in the area as defined by the dorm.

4.6 The students should not keep redundant personal items at the dorm.

4.7 Without the University's written consent, a gathering in the dorm is not allowed.

5. Penalties

5.1 The student who commits a violation against these Regulations must receive the following penalties, based on the act.

5.1.1 Verbal warning

5.1.2 Written warning

5.1.3 Nullification of dorm residency

5.2 The Dormitory will consider any offence, committed by the resident, which is not specified as a prohibition or a regulation and beyond the coverage of the penalties under these Regulations. In the event that it is considered as a crime or a breach of the academic regulations for bachelor's degree of Kasetsart University, the dormitory head has authority to propose the case for the University's consideration.

5.3 The residents must acknowledge and comply with all of these Regulations.

The violators must not excuse their unawareness of these Regulations.

6. Fees of the International Dormitory

6.1 Monthly stay (maximum of 2 persons)

Entrance fee

Room charge for current month	6,000 THB
Advance room charge	6,000 THB/Room
Damage guarantee deposit	6,000 THB/Room
Key card	100 THB/Person

Utility Fee

Electricity	5 THB/Unit
Water supply	16 THB/Unit

For the following months, the students must pay their room charges and the utility fees within the fifth business days of every month via banks during the office hours of the banks.

6.2 Daily stay (maximum of 2 persons)

Kasetsart students

Room charge	600 THB/Day
Key deposit	200 THB/Set

KU staffs

Room charge	800 THB/Day
Key deposit	400 THB/Set

7. Other Fines

7.1 The residents of the international dormitory must pay for the utility within the fifth business days of every month via banks on the office hours of the banks. In case of delay, the residents must pay the fine at the daily rate of 30 THB per day at the office of Krisana Dormitory during 08.30-16.30 o'clock.

7.2 The residents of the international dormitory must pay for the room charge in full amount within the defined period. In case of delay, the residents must pay the fine at the daily rate of 50 THB per day at the office of Krisana Dormitory during 08.30-16.30 o'clock.

7.3 In the event that the resident of the international dormitory forgets a room key, he/she can borrow the spare key from the office of Krisana Dormitory during 08.30-20.00 o'clock. The fine of 20 THB must be charged per time.

7.4 In the event that the resident of the international dormitory loses his/her card, he/she can request for a new one at the office of Krisana Dormitory during 08.30-20.00 o'clock. The fine of 25 THB, including 20 THB for a card and 5 THB for laminating, must be charged per card.

7.5 In the event that the resident of the international dormitory loses his/her key card, he/she can request for a new one at the office of Krisana Dormitory during 08.30-20.00 o'clock. The fine of 100 THB must be charged per card.

8. The resident of the international dormitory must not allow incoming of a visitor to the dormitory without the building warden's consent; otherwise the resident must pay the fine of 1,000 THB per day per person and the visitor must pay the fine of 1,000 THB per day per person.

9. In the event that any supplies and durable goods in a dormitory room are broken from a misuse or a misapplication of their condition, the resident of the international dormitory must pay the fine as defined below:-

9.1 Bed	4,500 THB
9.2 Mattress	3,500 THB
9.3 Desk	3,500 THB
9.4 Chair	1,900 THB
9.5 Wall	100 THB/Spot
9.6 Supplies and durable goods in the room	Based on the condition
9.7 Other supplies and durable goods	Based on the condition

The rates of repair or the damages must be at the discretion of the official assigned by the Division of Student Affairs.

10. In any case, the paid fees of the international dormitory are non-refundable.

Dormitory Section, Soi Phaholyothin 45

Acknowledged by the main resident

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Date

Dormitory Section, Soi Phaholyothin 45

Acknowledged by the respective resident

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Date